



Boys & Girls Club of Greater Victoria's Mission is to provide safe, supportive places where children, youth and families experience opportunity, overcome barriers, develop skills, positive relationships and confidence for successfully leading their lives and communities. We provide social, recreational and developmental services to children, youth and their families that support all aspects of our Mission.

The Agency supports practice through a trauma-informed lens, placing a priority on participant safety, choice, and self-determination. Our programs are approved by the Commission on Accreditation of Rehabilitation Facilities (CARF).

Position Summary

Working on a youth support team, you will provide supervision and support to 2 youth who live in a residential setting, so that they feel safe and secure. This role will be a part of our Orchard House Full Time Attendance Program (FTAP). FTAP is a community-based alternative to being in custody for male adjudicated youths, aged 13-18 years. This position works in our 2-bed 24 hours staffed residence. There are always 2 staff on shift during the night hours (12am-8am).

Key Duties and Responsibilities

- Provide supervision and support to up to 2 youth in the residential component of the FTAP
- Assist the youth in dealing with acute physical and emotional withdrawal symptoms as needed
- Provide medication management according to the Boys and Girls Club of Greater Victoria policy
- Maintain appropriate care, supervision, and safety of participants at all times
- Provide support that is normalizing, individualized and respectful
- Maintain all administrative duties and responsibilities to Boys & Girls Club and accreditation standards
- Perform daily housekeeping duties as outlined in daily shift tasks and responsibilities
- Perform basic building maintenance duties as needed
- Develop weekly menus and prepare meals and snacks accordingly
- Recognize potential emergency situations
- Analyze situations accurately to mitigate risks
- Identify safety risks and intervene appropriately

Qualifications

- Must be able to work flexible shifts including overnight awake shifts and 12-hour shifts
- Must be able to comfortably work alone for long stretches
- 2 years combined of relevant post-secondary education and relevant work experience in: Criminal Justice, Child and Youth Care, Social Work, Nursing, Addiction Work or related Human Services Field studies and/or work
- Experience effectively engaging vulnerable youth, including crisis counseling skills
- Excellent communication skills, both written and verbal
- Demonstrated organizational and time management skills
- Demonstrated ability to work independently and as part of a multidisciplinary team
- Demonstrated ability to work effectively with others in group and 1:1 settings



- Current Standard First Aid certification/CPR C
- Current FoodSafe certification
- This position is located primarily in Saanich and on major bus routes
- Successful Criminal Record Check clearance

Assets

- Experience working in a residential setting
- Experience working with youth who are experiencing mental health and/or complex trauma
- ASIST or other suicide intervention training
- Experience in medication management
- Valid driver's license with reliable transportation

Details

- **Wages & Work schedule:**
 - Thursday: 9pm-9am \$16/hr (sleeping shift between 12am-7am)
 - Friday: 9pm-9am \$16/hr (sleeping shift between 12am-7am)
 - Saturday: 11:30pm-7:30am (Awake Shift) \$20/hr with shift differential of \$1.50/hr when youth in residence
- **Term:** Full-time, 36 hours per week
- **Expected Start Date:** As soon as possible
- **Locations:** West Saanich and various across South Vancouver Island
- **Benefits:** Extended health coverage including dental, prescriptions, optical, life insurance, critical illness, long-term disability
- **Opportunities:** Professional Development

To Apply

- Please submit your resume and cover letter clearly indicating which position you are applying for in your email subject line and how your experience and qualifications relate to the position
- Submit your resume to employment@bgcvc.org
- Please use our tagline "*Opportunity Changes Everything*" in the first line of your cover letter
- The job posting will remain open until the position is filled
- We thank all who apply. Only shortlisted candidates will be contacted.

Important Note Regarding COVID-19

- This is a front-line position working in direct contact with youth, and it is considered safe according to governmental guidelines for pandemic outbreaks.
- As an organization we are taking the necessary precautions and adhering to all Provincial Health Services Authority (PHSA) recommendations on sanitization and social distancing in close proximity.
- Please do not apply if you are at risk with underlying health concerns or have your own personal concerns regarding social distancing that go beyond the PHSA's recommendations as we cannot accommodate while adhering to governmental directives

Boys & Girls Club of Greater Victoria acknowledges the Lkwungen, WSÁNEĆ, T'Sou-ke, MÁlexeŁ and Scia'new people, whose traditional territories we live and work upon each day.