



Boys & Girls Club of Greater Victoria's Mission is to provide safe, supportive places where children, youth and families experience opportunity, overcome barriers, develop skills, positive relationships and confidence for successfully leading their lives and communities. We provide social, recreational and developmental services to children, youth and their families that support all aspects of our Mission.

The Agency supports practice through a trauma-informed lens, placing a priority on participant safety, choice, and self-determination. Our programs are approved by the Commission on Accreditation of Rehabilitation Facilities (CARF).

Position Summary

The ideal Group Facilitator will provide group facilitation for our Best Babies program. Best Babies is an ongoing weekly program funded through the Vancouver Island Health Authority and offers support to pregnant women and their newborns up to 6 weeks of age. Women attend weekly group sessions that cover topics including prenatal education, health, nutrition and infant care. Women have an opportunity to socialize over a nutritious lunch. Child minding is offered during the educational session for families who have older children over 6 months. Parents also receive food vouchers, bus tickets, vitamins, information and other support when needed.

The Group Facilitator will create, collaborate, advertise, plan and facilitate – co-facilitate groups according to mandate and participant needs. There may be an opportunity to work alongside other BGCVIC programming.

Duties & Responsibilities

- Best Babies Intake process and exit surveys
- Referring out for what is beyond the Best Babies program scope
- Encourage healthy group process, provide guidance and parent education, and support self-care in a safe and comfortable learning environment
- Take part in a weekly debriefing to go over any new intakes with staff, any notable moments from the group, discuss how the topic went etc.
- Design and plan community workshops which meet the needs of prenatal mothers
- Organize for the provision of nutritious hot lunches
- Meet regularly to develop and coordinate program plans, evaluate programs and activities, and participate in in-service training and guest speakers
- Collaboratively plan with the Public Health Nurses, Dietician, Nutritionist about their facilitation topics and dates, and independently plan out the rest
- Complete "Smart Recovery Training" online
- Registering the program with Smart Recovery Canada
- Use existing curriculum, modify/adapt as needed to meet the needs of the particular pre/perinatal women
- Advertising & marketing the program across in the Greater Victoria

Qualifications

- Post-secondary education in a relevant human services field
- Extensive experience in group facilitation
- Minimum of 2 years' experience in parent support
- Experience facilitating curriculum based Parenting programs
- Demonstrated knowledge of infant, development



- Demonstrated understanding of the principles of adult learning
- Strong program planning and organizational skills
- Knowledge of community-based resources for parents, an asset
- Competency in a database computer programs
- Able to work independently
- Reliable vehicle

Job Information

Wages: \$21.50 per hour

Work Schedule: 8-12 hours per week

Term: Ongoing

Expected Start Date: ASAP

Location: Primarily Wale Road, Colwood and Esquimalt

To Apply

- Please submit your resume and cover letter employment@bgcvic.org, clearly demonstrating how your experience and qualifications meet our requirements
- In the email subject line, clearly state the name of the position you are applying to
- Please use our tagline “A Good Place To Be” in the first line of your cover letter
- The job posting will remain open until the position is filled
- We thank all who apply. Only shortlisted candidates will be contacted

Important Note Regarding COVID-19

- This is a front-line position working in direct contact with youth, and it is considered safe according to governmental guidelines for pandemic outbreaks
- As an organization we are taking the necessary precautions and adhering to all Provincial Health Authorities’ (PHA) recommendations on sanitization and social distancing in close proximity
- Please do not apply if you are at risk with underlying health concerns or have your own personal concerns regarding social distancing that go beyond the PHA’s recommendations as we cannot accommodate while adhering to governmental directives